

Minutes of Meeting Thursday September 19th 2013 6pm-7pm

Present

Patsie Law Chair (PL)
Anton Glinski Practice Manager
Nycky Edleston (NE)
Jude Charlton

1) Apologies Departing members

Tia Mc Gregor sick. No further apologies.
Action Patsie contact Gill Eltringham, Phil Kelly and Sarah Lasenby
Anton detailed he would need to leave speedily.. did so at 6.30.

2) Review of minutes and matters arising

Thanks to Anton for ensuring PPG flagged up on monitor.
Action Anton Requested that as per minutes updated names should be placed on PPG board. Patsie requested this board (and adjoining board to right) should become PPG board. Poster need to be agreed with text re PPG. **AGENDA next meet.**
Anton briefed PPG on need for 'clear objectives' at this point. He gave background information to this re funding and implications for Oxford Health issues.
The minutes were not formally 'signed' off.

3) Feedback from meeting with Linda Adhana (LA) & Nigel Carter (NC) (Oxford Clinical Commissioning Group (OCCG) to discuss development of PPG)

Patsie and Anton had met the above. Need of forums & to be represented on these. 'Joined up' systems. Nigel sees meeting between PPG's as way forward.
Healthwatch was identified as a group to build links with and Patsie detailed she planned to put herself forward for a role with Healthwatch as a way of ensuring dialogue and team work with other organisations. **Action Patsie**

4) Way forward- membership and broadening of focus of group.

Jude suggested litter pick pre each meeting as way of contributing to look of Health Centre. **Action Patsie** – revisit litter collection at practice. Also raised idea of going to Brookes medical centre to leave a poster. Patsie said she may ring JC or NE re this. She took PPG forms to place at Brookes.

NE voiced that for PPG to be effective there was a need for triage almost and a view of how information and ideas and resources were dealt with and allocated. NE felt identifying spending and accountability was key. PL added it was vital that the companies providing services were openly identifiable and transparent.

NE wondered if reliable statistics were available for hip replacement, physio. Anton felt these should come from the hospitals. NE asked if the practice was

'charged' as such, for service provision. Anton responded that the practice was performing well statistically.

Re 4d Anton detailed that doctors could come for 10-15 minutes on a rotational basis and tell us about their specialisation. Reception and nurses too please **AGENDA next meet.**

PL and NE summed up that demands needed to be made by PPG on CCG. Anton left

PL detailed she would seek further clarification from LA & NC re what they can offer to our PPG. Possibility of asking NC to come and speak at PPG? NE reiterated that understanding the hierarchy of the CCG was vital. What is fit of PPG?

PL suggested that after each meeting direct communication with CCG. **AGENDA?** NE suggested first question could regard transparency on what CCG are allocating money to. What gaps have CCG identified in service provision? Names of who is providing services – how this is tendered for and allocated? **AGENDA next meet.**

PL detailed that same group had 'won' contract for 111 service – despite reservations expressed publicly. NE would like this decision interrogated further – revisit why NHS Direct was disbanded.

4a) leaflet – on hold at present although Anton has detailed he has funds in 'budget' for this. PL would welcome details from Anton of budget allocated for use of PPG.

4b) message on monitor screen – done 'thanks' offered to Anton.

4c) feedback from patients **Action Patsie** as detailed at beginning of these minutes.

4d) more contact with practice GPs – **Action Chair and Anton** to arrange this rotationally at their between meeting meet up. Detail on **AGENDA** and allocate time slot of 10-15 minutes.

4e) what wider issues do members want to discuss?

5)AOB

PL Bury Knowle PPG folded. PL to meet Joan Stewart tomorrow – will feedback at next meet. **AGENDA**

Thanks offered to Anton for his contribution to PPG over the last year and a half and the information and input he has had. This has been appreciated by the group. As with receptionists, nurses and doctors it was felt that Anton's attendance, on request, would be valuable from now on. This should free him up from this additional pressure on his time. This and meeting or conversation between the Chair and Anton between meetings should supply enough relevant information for the meetings to progress. The continued provision of documentation and booking of rooms, uploading of minutes to the web and

any other administrative assistance would be appreciated. Any requests for funding will be made through minutes or from Chair directly.

PL raised question of need for wider publicity – press radio TV? NE felt this would only be valid if particular issue required highlighting.

6) Next Meeting Thursday October 31st 2013 1-2 – depending on room availability in practice.